

Academic Registry (Taught Postgraduate Studies Section) Application for Resumption of Studies after Leave of Absence

: Std	. No.:	Programme:	N	lajor:		
Period of Leave of Absence:	From:	To: _				
		ester Academic year				
		•				
	nature from the			Signature of		
		MATTERS FOR CLEARANCE	Yes/No	the Office	Remarks	
Taught Postgraduate Stu (AAB 904)	idies Section	* Student ID Card Returned?				
* The student must sign the	declaration bel	low if the Student ID Card is lost	t.			
I,responsibility for any illegal	use of the said	DECLARATION , hereby declare that I have document(s).	e lost my Stud	ent ID Card. I	will bear full	
Signature:		Date:				
rks: Once your application your use.	is approved ar	nd the tuition fee has been paid				ou for
		ning	demic Year or	D/M/YR		
nents, if any:						
ure:Section Head		Date:				
Office Use Only						
	ervisor					
•						
•	ent (Original Ex	piry Date: Ne	ew Expiry Date	e:)	
		· ,	. ,			
	Period of Leave of Absence: Resumption of Studies: Please seek clearance & sign OFFICE Taught Postgraduate Stu (AAB 904) * The student must sign the I, responsibility for any illegal Signature: rks: Once your application your use. Poal from the Taught Postgra Approved for Resumption of the Not Approved The student must sign the Proceedings of the student signature: Poal from the Taught Postgra Proced for Resumption of the student signature: Description Head Deffice Use Only ons and Data Entry: Inform Dept/Programme/Supunform Library Update Student Record	Period of Leave of Absence: From: Resumption of Studies: Semester/Trim Please seek clearance & signature from the OFFICE Taught Postgraduate Studies Section (AAB 904) * The student must sign the declaration bel I, responsibility for any illegal use of the said Signature: rks: Once your application is approved anyour use. Palaproved for Resumption of Studies beginn Not Approved Dents, if any: ure: Section Head Office Use Only ons and Data Entry: Inform Dept/Programme/Supervisor Inform Dept/Programme/Supervisor Inform Library Update Student Record	Period of Leave of Absence: From: To: Resumption of Studies: Semester/Trimester, Academic year Please seek clearance & signature from the staff-in-charge of the office OFFICE MATTERS FOR CLEARANCE Taught Postgraduate Studies Section (AAB 904) * Student ID Card Returned? * The student must sign the declaration below if the Student ID Card is lost DECLARATION I,, hereby declare that I have responsibility for any illegal use of the said document(s). Signature:	Period of Leave of Absence: From: To:	Period of Leave of Absence: From: To:	Period of Leave of Absence: From:

Personal Data (Privacy) Ordinance and Personal Information Collection Statement

Persons who supply personal data in their applications to the Academic Registry (Taught Postgraduate Studies Section) for various purposes are requested to note the following:

- 1. Personal data provided in the applications are to facilitate the process of their applications and will not be used for other purposes.
- 2. Personal data provided will only be used by University staff.
- 3. After the applications have been processed, relevant data will be transferred to the student record system of the University.

Under the provision of the Personal Data (Privacy) Ordinance, request for personal data access or correction may be made and addressed to:

Taught Postgraduate Studies Section

Academic Registry

AAB 904, Level 9, Academic and Administration Building

Baptist University Road Campus

Hong Kong Baptist University

Kowloon Tong, Kowloon

TPG-009 Updated Sep 2023